

**ADAMS FREE LIBRARY
BOARD MINUTES – May 18, 2017**

The Annual meeting was called to order by Chairman Jim Loughman at 5:05p.m. in the Trustee Board Room. Present were trustees Virginia Duval, Anita Jamros, Eugene Michalenko and Brian Bishop. Also present was Library Director Holli Jayko, and IBerkshires reporter Jack Guerino.

Election of Officers: Chairman Jim Loughman went over the current offices of Chairman – Jim Loughman, Treasurer – Eugene Michalenko, Building Maintenance – vacant (was David Strzepek), and Secretary – Holli Jayko. All the current officers were willing to continue for another year, no one wished to pursue a new office – a motion was made to re-elect the current officers and to have the Director serve as Secretary by Virginia Duval, seconded by Anita Jamros. The motion carried 5-0. A separate motion was made by Virginia Duval seconded by Anita Jamros to fill the now vacant Chair of Building Maintenance position with incoming Trustee Brian Bishop. The motion carried 5-0.

Review & Approval of Bylaws: After some discussion, it was noted that some changes need to be made. These will be done prior to the next meeting and changes will be voted on then. A motion was made to accept the current Bylaws by Virginia Duval, seconded by Anita Jamros, the motion carried 5-0.

Secretary's Report: Virginia Duval made a motion, seconded by Eugene Michalenko, to accept the minutes of the April 27, 2017 meeting as presented. The motion carried 5-0.

Treasurer's Report: Library Director Holli Jayko summarized the recaps of the town budget and trust funds interest income account. Virginia Duval made a motion, seconded by Eugene Michalenko, to accept the Treasurer's Report. The motion carried 5-0.

Unfinished Business:

New Business: Summer Reading Incentive for the “Build a Better World” program. Library Director read a letter from the Children's Librarian:

Build a Better World® the 2017 Massachusetts Summer Library Adventure, encourages children, young adults, and adults to read just for fun. Many adventures await the children at the Adams Free Library this year. Summer Reading Programs provide students the support they need to maintain their reading skills throughout the summer break.

We need your support. Prizes and incentives help librarians to motivate students to read over the summer months and to celebrate the young person's success as a reader. This year we would like to have the reading program benefit Habitat for Humanity. The reading program would encourage children of all ages to read to raise money for our local Habitat for Humanity. In order to make this plan a reality we are asking for \$1,500.00 for this summer's program, but instead of buying raffle prizes and other incentives as in the past, we would like to give this money to charity. Each child who reads this summer would be literally helping to “Build a Better World.”

After some discussion, the Board approved the request with the provision that if the participants raised more than the \$1500 requested, the Board could revisit and increase the donation. The motion to approve was made by Eugene Michalenko and seconded by Brian Bishop. The motion carried 5-0.

Library Director's Report:

Davis Bates program "Celebrating New England" June 8th at 6:00p.m.

Samantha Talora Fundraiser took place at the Cheshire Elementary School.

Public Display Monitor was purchased for main room for under \$400, the Director is hoping it will be installed asap.

With the Board's permission, the Director would like to work on a new mission statement.

Hot Spots (mobile wifi), the library is looking into purchasing one so that we may lend to patrons, more details to come.

Waiting on a quote from KMS carved sign (staff was injured, projects delayed).

Trustee Orientation by the MBLC June 8th at the Lee Library.

Town Meeting is Monday June 19th

Reports of Committees

Investments [quarterly Jan, April, July, Oct]: Karen Kettles was absent and will report in July. It was decided that the Passbook totals would be presented quarterly.

Building Maintenance: Urns on the roof need to be sealed, looking into product and pricing. The ACs will be installed soon.

Friends: Meeting was May 16th; they approved funds for the July Ukulele Storytime as part of the Summer Reading Program. Samantha Talora Fundraising event for the library will be in October.

Public Computer Maintenance:

The next meeting is scheduled for June 15th at 5:00p.m.

At this point the IBerkshires reporter Jack Guerino left the meeting.

With no further business, the meeting adjourned at 6:15p.m.

Respectfully submitted,



Holli Jayko
Secretary